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**Arts Development in East Cambridgeshire (ADEC)**

**Annual General Meeting**

Date: Saturday 17th October 2020

Time: 10.00am

Board members will be attending the meeting at the Babylon Gallery and live streaming their presentations via Zoom. Attendees will be able to join and ask questions via Zoom.

# Agenda

*09.45-10.00 Arrival and technical checks: During this time join the meeting link via Zoom, so that you have time to check sound & visuals before the meeting starts.*

10.00-10.05 Welcome from Linda McCord, Chair of Trustees

10.05-10.20 Review of the year 2019-2020, Claire Somerville, Chief Executive Officer

10.20-10.30 Trustee Report 2019-20, Linda McCord

10.30-10.40 Information regarding Annual Accounts, Mike Macey, Treasurer

10.40-10.45 Introduction to official business, Linda McCord

10.45-10:55 Official Business:

 - appointment of new Chairperson & Trustees

- acceptance of the minutes of last AGM

10:55-11:05 Current & Future Plans, Linda McCord and Linda Holland

11:05-11:15 Questions from attendees via chat function on Zoom

11.15-11.20 Closing remarks